



SAINT BEDE'S
CATHOLIC HIGH SCHOOL

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JOB APPLICATION PACK

TEACHER OF RELIGIOUS EDUCATION



Fons Sapientiae - Fount of Wisdom



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MISSION STATEMENT

'We aim to reflect true Christian values proclaimed in the Gospel, and seek to provide a caring community in which young people can grow as balanced individuals, spiritually, morally and intellectually and so participate fully in the real world'.

Saint Bede's is first and foremost a Catholic Community. The spirit of the Gospel is at the heart of our faith, community and relationships. Our ethos reflects the values taught by Christ in the Gospels: love, dignity, peace, service, faith, truth, justice and stewardship. Our mission in education is a work of love, in which all our pupils can receive a broad and balanced Catholic formation, so they can live a full and abundant life. (John 10:10)

We recognise our duty and privilege in upholding the doctrines, traditions and practices of our faith and unite as a community in celebration of our distinct Catholic identity.

We provide a supportive and joyful education of the whole person, helping each of our pupils discern their own unique vocation. We foster a spirit of compassion and service, preparing our pupils to play an active role in the Church, becoming the living body of Christ through support of the most vulnerable and marginalised in our local and global community.

We affirm the value and dignity of each of our pupils and welcome those of other faith and traditions. We recognise that each member of our community is unique in his or her spiritual needs, faith development, interests and motivations. We are committed to ensuring that everyone has the opportunity to know, love and serve God in his or her own way.

HEADTEACHER'S WELCOME

Thank you for expressing an interest in applying for the role of Teacher of Religious Education at Saint Bede's Catholic High School.

As a Catholic school, within the Diocese of Lancaster, our ethos of 'Being a Bede' encapsulates what we believe we are all about in our school. We are a family and a community, in which each child in our care is supported and challenged to make the very most of their God-given potential and be the best that they can be in every aspect of their personal, spiritual and academic development. The role of Teacher of R.E. is pivotal to the continuation of our excellent pastoral and spiritual care.

Our expectations regarding behaviour, uniform and respect towards others are unapologetically high. Our pupils are proud to 'Be a Bede' and in turn we are proud of them and their achievements. Visitors to the school frequently comment on the calm and caring atmosphere they experience and the warm welcome they receive from pupils and staff alike.

'At Saint Bede's Catholic High School, students clearly feel part of a community where they are valued as unique individuals. They readily bear witness to the ways in which they are supported and cared for by senior leaders, the whole staff team, and each other. They appreciate the distinctive Catholic nature of their school, speak warmly of it, and value being part of the St Bede's family.'

Catholic Schools Inspectorate - March 2023

We are seeking to appoint an enthusiastic and dedicated teacher of Religious Education with good catechetical formation and strong personal faith to serve the pastoral and spiritual needs of our Catholic community.

Potential candidates are very welcome to visit our school to meet our pupils and our Head of Religious Education.

We look forward to receiving your application.

Yours sincerely,
Mr P Marsden



JOB DESCRIPTION

Salary: MPS/UPS

Reporting to: Mr Marsden, Headteacher
Mrs Cuthbertson, Head of R.E.

Start Date: Easter 2024 / September 2024*
**Start date negotiable for successful candidate*

MAIN PURPOSE

- Maintain and build upon the standards achieved in the award of QTS (Secondary) as set out by the Secretary of State.
- Meet the expectations set out in the Teachers' Standards

ROLE AND RESPONSIBILITIES

TEACHING AND LEARNING

- To manage pupil learning through effective teaching in accordance with the department's schemes of work and policies.
- To ensure the implementation of a whole-school policy for R.E., which provides consistent high-levels of teaching and learning to support pupils' personal and academic development.
- To assist in the process of curriculum development and change, in order to ensure a continued relevance to the needs of pupils, examination and awarding bodies and the mission of the Catholic Church.
- To ensure continuity, progression and cohesiveness in all teaching.
- To use a variety of methods and approaches (including differentiation) to match curricular objectives and the range of pupil needs, and ensure equal opportunity for all pupils.
- To set homework regularly, (in accordance with the school homework policy), to consolidate and extend learning and to encourage pupils to take responsibility for their own learning.
- To work with SEN staff and support staff (including prior discussion and joint planning) in order to benefit from their specialist knowledge and to maximize their effectiveness within lessons.
- To work effectively as a member of the department team to improve the quality of teaching and learning.
- To set high expectations for all pupils, to deepen their knowledge and understanding and to maximize their achievement.
- To use positive management of behaviour in an environment of mutual respect which allows pupils to feel safe and secure and promotes their self-esteem.

MONITORING, ASSESSMENT, RECORDING, REPORTING AND ACCOUNTABILITY

- To be immediately responsible for the processes of identification, assessment, recording and reporting for the pupils in their charge.
- To contribute towards the implementation of Student Passports as detailed in the current Code of Practice particularly the planning and recording of appropriate actions and outcomes related to set targets.
- To assess pupils' work systematically and use the results to inform future planning, teaching and curricular development.
- To be familiar with statutory assessment and reporting procedures and to prepare and present informative, helpful and accurate reports to parents.
- Keep an accurate register of pupils for each lesson.

SUBJECT KNOWLEDGE AND UNDERSTANDING

- To have a thorough and up-to-date knowledge and understanding of the National Curriculum programmes of study, level descriptors and specifications for examination courses.

JOB DESCRIPTION

PUPILS' PROGRESS WITHIN AND BEYOND ASSIGNED GROUPS

The post-holder will support the progress of a wide range of pupils, including those in groups taught by other teachers, by coaching and mentoring staff and directly supporting pupils so that pupils will:

- Acquire new knowledge or skills, develop ideas and increase their understanding.
- Apply intellectual, physical and/or creative effort in their work.
- Be productive and work at a good pace.
- Show interest in their work and be able to sustain concentration and think and learn for themselves.
- Understand what they are doing, how well they have done and how they can improve.

ENHANCING THE TEACHING OF OTHERS

The post-holder will enhance the teaching of others within Religious Education by enabling colleagues to:

- Develop and improve subject knowledge and pedagogy.
- Plan effectively, setting clear objectives that pupils understand.
- Challenge and inspire pupils, expecting the most of them, so as to deepen their knowledge and understanding.
- Develop and improve technical competence in teaching basic skills.
- Use methods which enable all pupils to learn effectively.
- Manage pupils well and insist on high standards of behaviour.
- Use homework effectively to reinforce and/or extend what is learned in school.
- Assess pupils' work thoroughly and use assessments to help and encourage pupils to overcome difficulties.

PROFESSIONAL STANDARDS AND DEVELOPMENT

The successful candidate is expected to:

- Be a role model to pupils through personal presentation and professional conduct.
- Arrive in class, on or before the start of the lesson, and to begin and end lessons on time.
- Cover for absent colleagues as is reasonable, fair and equitable.
- Co-operate with the employer in all matters concerning Health & Safety, and that of any other persons who may be affected by their acts or omissions at work.
- Be familiar with the School and Department handbooks and support all the School's policies, e.g. those on Health & Safety, PSHCE, Literacy, Numeracy and ICT.
- Establish effective working relationships with professional colleagues and associate staff.
- Strive for personal and professional development through active involvement in the School's appraisal system and performance development procedures.
- Maintain a working knowledge and understanding of teachers' professional duties as set out in the current School Teachers' Pay and Conditions document, and teachers' legal liabilities and responsibilities relating to all current legislation, including the role of the education service in protecting children.
- Liaise effectively with Parent/Carers and with other agencies with responsibility for pupils' education and welfare.
- Undertake any reasonable task as directed by the Head of Department.
- Be aware of the role of the Governing Body of the School and to support it in performing its duties.
- Be familiar with and implement the relevant requirements of the current SEN Code of Practice.
- Consider the needs of all pupils within lessons (and to implement specialist advice).

NB: Every subject teacher will be expected to have pastoral responsibilities which will be outlined on appointment.

EQUAL OPPORTUNITIES

- We are committed to achieving equal opportunities in the way we deliver services to the community and in our employment arrangements. We expect all employees to understand and promote this policy in their work.

ATTENDANCE

- Good attendance enhances the service delivered by schools, minimises staffing difficulties and ensures best value to the school. It is essential that applicants for positions in this school can evidence a previous satisfactory attendance record/commitment to sustaining regular attendance at work.

SAFEGUARDING COMMITMENT

- This school is committed to safeguarding and protecting the welfare of children and young people. All staff and volunteers must follow school policies and the staff code of conduct.

The above sets out the area of work in which duties will generally be focused, and gives an example of the type of duties that the post holder could be asked to carry out. Please note that this is for guidance only. Post holders are expected to be flexible, to operate in different areas of work and may be required to undertake a lower graded role as appropriate.

HOW TO APPLY

To apply please submit the CES application form, and supporting recruitment documents, attached with this pack and available from the school website.

For your supporting statement, we ask that you complete this on the application form, using Calibri/Arial font size 11, and no more than two pages in length.

Completed CES Application Forms should be emailed to head@stbedeslytham.lancs.sch.uk or posted to:

MR P MARSDEN, HEADTEACHER
SAINT BEDE'S CATHOLIC HIGH SCHOOL,
TALBOT ROAD, LYTHAM ST ANNES, LANCASHIRE, FY8 4JL

Please note that the closing date for applications is **Monday 11th December 2023 at 12noon.**

Interviews will be held prior to Christmas. Candidates will be invited to interview by telephone and should ensure that a working day contact number is included in their application.

The required start date is Easter, however, September 2024 and will be negotiable for the successful candidate.

Visit to the school: If you would like to visit our school before applying, please contact Mrs Kelly, School Manager, on 01253 667 526 or by emailing skelly@stbedeslytham.lancs.sch.uk

